

THE PAROCHIAL CHURCH COUNCIL'S ANNUAL REPORT FOR 2015

PARISH MAKE UP AND LOCATION:

The Parish of Penwortham St Mary is in the Leyland Deanery which is part of the Blackburn Diocese and lies within the South Ribble Borough Council and Penwortham Town Council areas. Revised local authority Ward Boundaries took effect from 1st May, 2003. The population of the Parish according to the 2011 census is 10,673 (2001 was 11,121) and the Parish now consists of the whole of Howick/Priory Ward (3863) as well as Whitefield Ward (3504) and that part of Broad Oak Ward which lies to the north and west of the Penwortham Bypass from Booth's roundabout to the River Ribble (3306).

The Church is situated on the north-eastern perimeter of the Parish, whilst the Church Hall is located over half a mile away in the centre of the Parish adjacent to the Vicarage. There are two Church of England Primary Schools within the Parish with a full complement of Foundation Governors from our Church on each Governing body. Cop Lane Primary School is situated on the southern boundary, whilst Howick Primary school is on the western extremity of the Parish. There is an excellent relationship between both schools and the Church. Hutton Church of England Grammar School is situated in the neighbouring parish of Longton but a significant number of children from our Parish opt to go this school for their secondary education.

PAROCHIAL CHURCH COUNCIL (P.C.C.)

The Parochial Church Council (PCC) is the governing body of the Parish and became a registered Charity in 2015. Its Charity number is 1164221.

The membership of the PCC is made up of three distinct groups as follows:-

- **Ex-officio - 5 in number** : namely the Incumbent, Curate and three Churchwardens
- **Deanery Synod elected representatives ex officio - 3 in number**: based on the church Electoral Roll numbers
- **Other Parish elected members – 12 in number**. Parishioners on the church electoral roll elected by the Annual Parochial Church Meeting (APCM) up to a maximum number of 12 allowed in accordance with the Church Representation Rules. The under-mentioned people are members of the PCC from 26th April, 2015 to 24th April, 2016.

Ex-officio Members

Incumbent:	<u>The Rev'd. Chris Nelson:</u> Vicar & Chairman, ex officio Governor at Cop Lane & Howick School
Curate:	<u>The Rev'd. Rebecca Crowe:</u> Curate & member of Children's Ministry Committee
Wardens:	<u>David Thornton:</u> Also PCC Vice Chairman: Church Hall Manager: Chair of Governors Howick & Governor of Cop Lane Primary Schools: Safe from Harm Committee & Charity Distribution Committee
	<u>Bill Henebury:</u> Organist, Health & Safety Officer & Occasional Verger
	<u>John Kay:</u> Foundation Governor & Vice Chair at Howick Primary School

*Elected Representatives on the Deanery Synod: (maximum of 3 representatives based on Church Electoral Roll)

Jean Moulding	Also Parish Electoral Roll Officer
David Hanks	Licensed to celebrate the Sacrament
Jacqui Nelson	Historian & Archivist: YOUnity organizer

Other Parish Elected Members: 3 year period (maximum of 12 members as the Church Electoral Roll is less than 200)

Clair Bernstein	Charity Distribution committee, Under 18's/vulnerable adult co-ordinator & member of Safe from Harm Committee
Ian Driver	Charity Distribution Committee & Sparks leader
Susan Greenhalgh	Charity Distribution Committee: YOUnity organizer
Hazel Henebury	PCC Secretary; member of both Children's Ministry & Safe from Harm committees: YOUnity organizer
Jill Howe	Magazine Distribution Manager & Foundation Governor at Cop Lane School; Social & Fundraising Com
Emma Jenkins	Charity Distribution Committee: Children's Ministry Committee; Church Bellringer
Iain Jenkins	Foundation Governor at Cop Lane School; Church Webmaster & Occasional Verger
Simon King	Joint co-ordinator of Sparks (Junior Church);
Mary Robinson	Gift Aid Co-ordinator & Server
David Tuke	Treasurer & Church Bellringer
Wendy Wiggans	Member of the Standing Committee: member of the Childrens Ministry Committee

MEETINGS OF THE PAROCHIAL CHURCH COUNCIL (PCC):

There were 9 regular meetings of the PCC throughout 2015. The average attendance was 75%. At one meeting 16 out of 18 members were present amounting to an 89 % attendance with most of the meetings having more than 64 % attendance.

The PCC membership, and its' various sub committees, are shown below:-

MAKE UP OF THE PAROCHIAL CHURCH COUNCIL: (as at 31st December 2015) (elected until the 2016 APCM on 24.4.16)**Ex Officio:**

<u>Clergy (total 2)</u>	Rev'd. Chris Nelson (Vicar): Rev'd. Rebecca Crowe (Curate)
<u>Churchwardens (total 3)</u>	David Thornton, Bill Henebury & John Kay

Deanery Synod: (3 places based on the size of the electoral roll - elected every 3 years - next at APCM 2017)

Jean Moulding, David Hanks and Jacqui Nelson.

Elected representatives: (Total of 12 places - based on the size of the electoral roll) (4 vacancies at 2016 APCM)

NOTE: Each member is elected for three years and can be re-elected for a further 3 year term after which they CAN NOT be an elected representative until a further year has elapsed (Church Representation Rules). Details of each elected member, together with their term of office, are shown below:-

YEAR	TERM	NAME	HOW LONG THEY CAN SERVE
3 in 2013	2 nd term	David Tuke	Will have to stand down at the 2016 APGM
	1 st term	Clair Bernstein	Can be re-elected for a 2 nd term at the 2016 APCM
	1 st term	Ian Driver	Can be re-elected for a 2 nd term at the 2016 APCM
5 in 2014	2 nd term	Emma Jenkins	Will have to stand down at the 2017 APCM
	2 nd term	Iain Jenkins	Will have to stand down at the 2017 APCM
	1 st term	Hazel Henebury	Can be re-elected for a 2 nd term at the 2017 APCM
	1 st term	Susan Greenhalgh	Can be re-elected for a 2 nd term at the 2017 APCM
	1 st term	Jill Howe	Can be re-elected for a 2 nd term at the 2017 APCM
4 in 2015	1 st term	Simon King	Can be re-elected for a 2 nd term at the 2018 APCM
	1 st term	Mary Robinson	Can be re-elected for a 2 nd term at the 2018 APCM
	1 st term	Wendy Wiggans	Can be re-elected for a 2 nd term at the 2018 APCM
		VACANCY.	

This means that at the 2016 APCM, there will be 4 vacancies because David Tuke will have to stand down as he will have completed his second 3 year term of office and can't stand again for election onto the PCC until the 2018; Clair Bernstein and Ian Driver can stand for their 2nd term of three years and the final vacancy is because at the 2015 APCM only three out of the four vacancies were filled.

Julie Harrison and Rachel Tuke, who had to stand down at the 2015 APCM, are now entitled to stand for election if they so wish.

COMMITTEES OF THE PAROCHIAL CHURCH COUNCIL (PCC):

The PCC operates through a number of committees, all of which report back to the next full PCC meeting. They are: -

Standing Committee:

This is the only committee required by law. It has power to transact any urgent business of the PCC between its meetings subject to any directions given by the Council. The Vicar, three Churchwardens, treasurer and one other person nominated by the PCC form this committee (currently Wendy Wiggans).

Financial Management Committee:

Oversees the general financial dimension of the work of St Mary's by monitoring income and expenditure, budgeting & preparation of annual accounts in compliance with statutory requirements, Gift Aid, and quarterly management reports. The membership of this committee consists of the clergy, churchwardens, treasurer and gift aid co-ordinator and only meets as and when necessary.

Social & Fund Raising Committee:

Arranges a variety of events, which appeal to a wide audience of both parishioners and others in the community.

Church Hall Committee:

Manages the running of the Church Hall promoting its' maximum use for both parochial and non-parochial lets.

Safe from Harm Committee:

Reviews the Parish Policy from time to time and ratifies any adult volunteers working with young people and vulnerable adults after being vetted through checks made by the Disclosure & Barring Scheme (DBS)

Children's Ministry Committee:

Looks at ways to advance work amongst the children of the Parish which includes planning & organising events. It encompasses the Family Corner, Sparks (formerly Junior Church) and "Faith & Belonging" (FAB) as well as confirmation candidates & post confirmation. It continues to work towards the Parish retaining its Diocesan 'Child Friendly Award'

Charity Distribution Committee:

This committee makes recommendations to the PCC on how the 10% collections are distributed to missions & charities

Ecumenical Committee:

Arranges, with the other seven churches of all denominations in Penwortham, events such as prayers, processions and fund raising to demonstrate Christian unity. We provide material items at the Penwortham Gala and other events.

CHURCH ATTENDANCE:

There are 166 parishioners on the Church Electoral Roll (158 in 2014) of whom 24 are non-resident in the parish (20 in 2014). The roll is updated annually. We are entitled to three members on the Deanery Synod and twelve lay members on the PCC these numbers being based on the numbers on our church electoral roll.

There are two communion services every Sunday and one on a Thursday morning. The average Sunday attendance counted throughout the year excluding principal Christian Festivals was 100 (96 in 2014). This was made up of 86 adults (83 in 2014) and 14 under the age of 16 years (13 in 2014). At the Parade Service in October, which was also Harvest Sunday, there were 48 children and 77 adults in attendance. The Festival of Nine Lessons with Carols on the Sunday evening before Christmas resulted in 143 people attending (137 adults and 6 children) which was 12 less than the 2014 figure. For the last three year these figures have been down due to more attending the Christingle Service on Christmas Eve (see below). During advent both our Church Primary schools and another large primary school in Penwortham held their Christmas celebrations in Church. In total 604 children and 461 adults making a total of 1065 attended from these three schools.

The church attendance goes up significantly at the two principal Christian Festivals. Some 181 (173 in 2014) attended Easter Day celebrations of which 138 were communicants (141 in 2014). At Midnight Communion or at the two communion services later on Christmas Day 404 attended (464 in 2014 and 386 in 2013). This dramatic increase since 2012 was due to the Christingle service being held on Christmas Eve for the first time in 2013. This year 226 adults and 178 children attended compared with 161 adults and 144 children in 2014 and 114 adults and 135 children in 2013.

There were 19 baptisms (31 in 2014) with 18 being under five years of age and the remaining 1 being an adult. There were 5 weddings (9 in 2014). There were 21 funerals in church (22 in 2014) with 3 additional services conducted at a crematorium / cemetery by our Vicar without a service in church beforehand (2 in 2014).

CHURCH AFFILIATED ORGANIZATIONS:

The church accounting policies require that all "church affiliated organizations", which are not part of a national body, must submit independently examined accounts to the PCC - this being their parent body. Their accounts must be for the same 12 month period as that of the PCC - in our case the calendar year 1st January to 31st December.

As far as our Parish is concerned, the only "church affiliated organization" is Sparks (formerly Junior Church). The PCC provides an annual grant of up to £250 to enable purchase of suitable reading material for the leaders and craft materials for the children aged between 4 and 14 years of age. Their accounts are audited each year and are held by the Treasurer on behalf of the PCC but do not form part of the audited statement of accounts of the PCC.